

JOB PREPERATION AND RETENTION

**EFFECTIVE APPLICATIONS
RESUME BUILDING, COVER LETTERS
INTERVIEWING TECHNIQUES, AND
CONFLICT RESOLUTION**

**To Sign Up for Program, Please Call or
Email Natalee Stewart:**



219-380-2340
Or
219-879-6788



stewartnataleej
@gmail.com

The Job Preparation and Retention Program is available every month. Seating is limited. Classes are 4 days over 2 weeks, Mondays and Fridays from 9AM-12PM.

Successful Completion results in a \$50.00 Gift Card for Interview Attire.